

# Mobile HotSpot

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## CHECK OUT THE INTERNET!

With your Galion Public Library card, you can now borrow a portable WiFi

HotSpot from Galion Library. Our new wireless lending program is a free service that allows you to take the Internet wherever you go! At home, on a bus,

in the park, the possibilities are endless.

HotSpot devices work in any area covered by the Sprint network.

# How to Use Your HotSpot

1. Charge the HotSpot, if necessary.
2. To turn the HotSpot device on, press and hold the power button on the side of the device until you see the word “Sprint” on the LCD screen.
3. In order to get a better wireless signal, make sure you are in an area that is covered by the Sprint network.
4. The WiFi network name is **Galion Public Library**, and the password you will need to use to connect a device to the HotSpot is **Read1234**.
5. The HotSpot device works on most WiFi enabled devices such as laptops, desktops, smart phones, and tablets. To connect your device, find the WiFi network name on your device and connect to it.
6. The HotSpot battery will last between 8 to 24 hours depending on usage. To shut down or turn off the device completely, press and hold the power button until you see the word “Goodbye” on the LCD Screen.
7. When you return the HotSpot to the library, please place the device and charger in the box. Make sure to return it to the Circulation Desk at GPL.

Please be gentle with the device, charger and case, and make sure to charge the HotSpot for the next patron before you return it to the library.

### How do I check out a Mobile HotSpot?

Visit Galion Public Library and ask at the upstairs Circulation Desk. After you sign the user agreement, library staff will pull the device for checkout.

### Who can check out a Mobile HotSpot?

A Mobile HotSpot may be borrowed by GPL cardholders ages 18 and older whose accounts are in good standing.

### How long can I keep a HotSpot?

You can borrow a Mobile HotSpot for 2 weeks.

### Can I place a hold on a HotSpot?

Yes! However, you must wait 24 hours after returning one HotSpot before checking out another device.

### Can I use the Mobile HotSpot to send or receive text messages?

No. Texting or SMS messaging is not available.



# Frequently Asked Questions

## How do I return the HotSpot?

You must return the Mobile HotSpot to a librarian at the Galion Public Library Circulation Desk. You must return the device with all the original packaging and accessories.

## Can I renew the HotSpot?

No. A Mobile HotSpot cannot be renewed. You must wait 24 hours before checking out another HotSpot. Please note: Mobile HotSpot will be turned off once it's 1 day overdue.

How much does it cost to borrow a  
Mobile HotSpot?

Borrowing and using a Mobile HotSpot is *free*. If the device or any parts are missing when it is returned, a fee will be charged to your library account. Overdue fines are \$2.00 per day. Full replacement cost is \$60.00. A \$5.00 fine will also be charged if the device is returned through the book drop.

The Mobile HotSpot has prompted me to update the software. Should I  
do that?

Yes. The device periodically receives software updates from the service provider. You can go ahead and accept the update, it only takes a few minutes.

What information about my Internet  
usage, if any, is tracked by Galion  
Public Library?

Your Internet usage is not tracked by GPL. Galion Public Library does not have access to or collect usage data, and does not provide patron information to the service provider.

# General Guidelines for Borrowing

- Borrowers must be 18 years or older and have an active Galion Public Library card in order to check out a HotSpot.
- Borrowers must sign a Mobile HotSpot Patron Rental Agreement each time the device is borrowed.
- Limit to (1) one WiFi HotSpot per household.
- Overdue fine is \$2.00 per day.
- There will be a \$5.00 fee for returning the HotSpot through the book drop. **The device must be returned to a staff member at the Circulation Desk during library hours.**
- Wireless service will be terminated if the Mobile Hotspot is not returned by the due date.
- HotSpots are checked out for 2 weeks, and cannot be renewed. You must wait 24 hours before you can rent a HotSpot again.